

DALLAS ELEMENTARY SCHOOL DISTRICT #327
MINUTES OF REGULAR BOARD MEETING
JULY 24, 2025
ROOM 44

The meeting was called to order at 6:44 p.m.

Members answering roll were:

Philip Butler	Present	Sarah Schaefer	Absent
Bob Castillo	Absent	Cathie Smith	Present
Scott Faul	Absent	Lee Wibbell	Absent
Erica Ferguson	Present		

Also present were: Mrs. Tucker, Mrs. Finch, and Mrs. Ryner.

A moment of silence was observed.

An announcement was made that the PTO and Sports Boosters are coming together and forming the DC Bulldog Boosters. The officers are listed below:

President-	Jalen Smith
Vice President-	Erica Ferguson
Secretary-	Meghan Wibbell
Treasurer-	Ashley Haines

The consent agenda was presented to the board for review. A motion was made by Ferguson, seconded by Butler, to approve the items on the Consent Agenda as presented (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Absent	Cathie Smith	Yea
Scott Faul	Absent	Lee Wibbell	Absent
Erica Ferguson	Yea		

Motion carried 4 Yeas, 3 Absent

The bills were presented to the Board for payment. A motion was made by Ferguson, seconded by Butler, to pay the bills as presented (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Absent	Cathie Smith	Yea
Scott Faul	Absent	Lee Wibbell	Absent
Erica Ferguson	Yea		

Motion carried 4 Yeas, 3 Absent

The Board Member code of conduct rule #4 was read from the IASB Code of Conduct Principles.

A motion was made by Ferguson, seconded by Butler, to accept the West Central FS firm fuel bid for the 2025-2026 school year as presented (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Absent	Cathie Smith	Yea
Scott Faul	Absent	Lee Wibbell	Absent
Erica Ferguson	Yea		

Motion carried 4 Yeas, 3 Absent

We did not receive a bid for snow removal so the board would like to look into getting 4- wheel drive truck with plow.

A motion was made by Ferguson, seconded by Schaefer, to approve the District Internet Use Policy as presented (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Absent	Cathie Smith	Yea
Scott Faul	Absent	Lee Wibbell	Absent
Erica Ferguson	Yea		

Motion carried 4 Yeas, 3 Absent

A motion was made by Ferguson, seconded by Butler, to approve the District Pest Management Plan as presented (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Absent	Cathie Smith	Yea
Scott Faul	Absent	Lee Wibbell	Absent
Erica Ferguson	Yea		

Motion carried 4 Yeas, 3 Absent

A motion was made by Schaefer, seconded by Ferguson, to authorize Superintendent, Alissa Tucker, and Bookkeeper, Rebecca Thompson to develop a tentative budget for fiscal year 2025-2026 (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Absent	Cathie Smith	Yea
Scott Faul	Absent	Lee Wibbell	Absent
Erica Ferguson	Yea		

Motion carried 4 Yeas, 3 Absent

A motion was made by Ferguson, seconded by Schaefer, to conduct the FY 2026 Budget Hearing on September 18, 2025, at 6:30 p.m. in the Dallas City Elementary School Room 44 (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Absent	Cathie Smith	Yea
Scott Faul	Absent	Lee Wibbell	Absent
Erica Ferguson	Yea		

Motion carried 4 Yeas, 3 Absent

A motion was made by Ferguson, seconded by Butler, to set the teacher classroom budget amount for \$250.00 for the 2024-2025 school year (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Absent	Cathie Smith	Yea
Scott Faul	Absent	Lee Wibbell	Absent
Erica Ferguson	Yea		

Motion carried 4 Yeas, 3 Absent

The board had a discussion on how we could increase enrollment. Some changes the board would like to see is a weekly newsletter that would have and employee spotlight.

Outstanding school registration fees were discussed by the board. The board would like to have an action item on the August Agenda that all fees need to be paid before students can participate in sports or extra curriculars.

A motion was made by Ferguson, seconded by Butler, to approve Press Plus Policy Issue #119 as presented (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Absent	Cathie Smith	Yea
Scott Faul	Absent	Lee Wibbell	Absent
Erica Ferguson	Yea		

Motion carried 4 Yeas, 3 Absent

A motion was made by Schaefer, seconded by Ferguson, to approve the Cardiac Emergency Response Plan as presented (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Absent	Cathie Smith	Yea
Scott Faul	Absent	Lee Wibbell	Absent
Erica Ferguson	Yea		

Motion carried 4 Yeas, 3 Absent

There were no motions to approve the D & D Construction Bid to replace the outside concession stand doors for \$5616.00.

A motion was made by Schaefer, seconded by Ferguson, to set a tentative 8th grade promotion date for Friday, May 22nd at 6:00 p.m. as presented (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Absent	Cathie Smith	Yea
Scott Faul	Absent	Lee Wibbell	Absent
Erica Ferguson	Yea		

Motion carried 4 Yeas, 3 Absent

The Superintendent report was given to the board. It was decided that Cathie Smith, Lee Wibbell, and Sarah Schaefer would attend the Sports Co-Op committee meeting on Monday, July 28th.

A motion was made by Ferguson, seconded by Butler, to enter into the Closed Meeting at 8:28 p.m. to discuss items per 5 ILCS 120/2(c)(1)(10)(21) (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Absent	Cathie Smith	Yea
Scott Faul	Absent	Lee Wibbell	Absent
Erica Ferguson	Yea		

Motion carried 4 Yeas, 3 Absent

A motion was made by Butler, seconded by Ferguson, to leave the closed meeting and return to open meeting on July 24, 2025, at 9:09 p.m. (Voice)

A motion was made by Ferguson, seconded by Schaefer, to approve the Personnel Report as amended (Roll Call).

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Absent	Cathie Smith	Yea
Scott Faul	Absent	Lee Wibbell	Absent
Erica Ferguson	Yea		

Motion carried 4 Yeas, 3 Absent

A motion was made by Schaefer, seconded by Ferguson to open the closed meeting minutes from April 24, 2025 session #1 (Roll Call)

Phillip Butler	Yea	Sarah Schaefer	Yea
Bob Castillo	Absent	Cathie Smith	Yea
Scott Faul	Absent	Lee Wibbell	Absent
Erica Ferguson	Yea		

Motion carried 4 Yeas, 3 Absent

A motion was made by Butler, seconded by Schaefer, to adjourn at 9:11 p.m. (Voice). Motion carried 4 Yeas, 3 Absent

The next regular Board of Education meeting will be held August 21, 2025 at 6:30 p.m.

Board President, Bob Castillo

Board Secretary, Erica Ferguson

Approved: _____